



Badminton Estate

Appointment Brief for Assistant Estate Surveyor

Job Title:	Assistant Estate Surveyor
Location:	Badminton, Gloucestershire
Reporting To:	Edward Holloway, Head of Rural & Property
Job Type:	Full Time

Background

Badminton Estate is an extensive and diverse set of holdings comprising of over 60,000 acres. It is the home of the famous horse trials and the place where the game of badminton was invented in 1863.

The assets comprise land and property across South Gloucestershire, Wiltshire and Wales. At the heart of the estate is Badminton House, a large country house and Grade I Listed Building. It has been the principal seat of the Dukes of Beaufort since the late 17th century, when the family moved from Raglan Castle, which had been ruined in the English Civil War.

The house is the private home of the 12th Duke and Duchess of Beaufort and the Somerset family. They are supported and guided by a strong and independent body of trustees. The current Duke and Duchess continue to improve and invest in the Estate and are passionate about preserving its assets for the long term. Whilst Badminton House remains primarily a private family home, it offers a variety of exceptional venues for weddings, private parties and corporate events.

The rest of the assets and enterprises include:

- Estates in Gloucestershire, Wiltshire and Wales which include let commercial, residential and agricultural properties as well as businesses carried on by the trustees or companies owned by them
- 250 residential properties, ranging from bungalows to cottages and larger farmhouses, 20 commercial properties and 20 let farms

- Ongoing and potential development projects across the estate including a farm shop, wedding venue, offices, tree planting and renewable energy schemes

Role

The Badminton Estate is seeking to appoint an Assistant Estate Surveyor to support the Head of Rural & Property, proving a key role in the professional management of the Estate's diverse property portfolio, including day-to-day responsibility for all maintenance, repair, refurbishment and compliance across the Estate's buildings and infrastructure.

The successful candidate will ideally be MRICS / FAAV qualified and have experience in a similar role as well as good practical knowledge of rural estate operations.

Key Responsibilities

Support the Head of Rural & Property in the day-to-day management of the Estate's residential, agricultural and commercial properties including:

- undertaking rent reviews, lease negotiations, new lettings and routine inspections;
- administering, maintaining and enhancing property records, asset databases and compliance documentation;
- managing tenant queries effectively and ensuring timely responses to property issues;
- maintaining positive relationships with residents, contractors, consultants and neighbouring stakeholders;
- undertaking applications for and delivery of environmental stewardship and woodland management schemes;
- providing advice on compensation matters, utility wayleaves and other professional rural services;
- undertaking visual condition surveys, preparing specifications of work and overseeing minor to medium-scale maintenance projects;
- contributing to the development and implementation of planned preventative maintenance and improvement schedules;
- procuring contractors, evaluating quotations and monitoring performance on site;
- ensuring buildings meet regulatory, conservation and safety standards, with particular attention to heritage / listed structures; and

- assisting with monitoring and maintaining infrastructure such as roads, drainage, tracks and boundaries.

This role involves working closely with and supporting other Estate departments, namely the Clerk of Works, Farm, Events & Hospitality and Woods departments.

Skills & Experience

Essential

- MRICS qualified.
- Demonstrable experience in estate management.
- Competence in managing maintenance works and working with contractors, ideally on rural or heritage properties.
- Strong organisational, communication and report-writing skills.
- IT proficiency, including Microsoft Office and digital asset management tools.
- Full UK driving licence.

Desirable

- FAAV qualified with a strong understanding of agricultural tenancies and professional rural work.
- Experience working on rural estates or with historic building portfolios.
- Knowledge of listed building requirements, conservation techniques and environmental schemes.
- Awareness of health & safety, CDM and statutory compliance.

Personal Attributes

- Professional, proactive and capable of working independently.
- Practical, solutions-focused approach with strong attention to detail.
- Excellent interpersonal skills with the ability to build positive internal and external relationships.
- Commitment to maintaining high standards of service, stewardship and discretion.

- Enthusiastic about contributing to the long-term care of a historic rural estate.

What We Offer

- A diverse and engaging surveying role within a prestigious estate environment.
- Close working relationships with experienced professionals.
- Opportunities for career development and greater project responsibility.
- Competitive salary and benefits package.
- A supportive, collaborative and dynamic team.
- Estate accommodation may be available for the right candidate as part of the overall package.
- The post holder may be required to operate outside of usual working hours to complete their tasks and occasional weekend work may be required, especially for emergencies and events.

To Apply

Please send a CV and covering letter outlining your relevant experience to Emma Dalrymple at emma.dalrymple@badmintonestate.com